Viewing Timecard

1. Log in using http://go.gwu.edu/TRS
2. Full Link: https://timekeeper8.gwu.edu/wfc/htmlnavigator/logon
3. Username is your GW-mail account Net ID username and password.
4. This will bring you to a workspace that shows you your Timecard.

5. Select the double line with arrows at the bottom of the Timecard to open up the **Totals Summary** section.